

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 11/15/2012

Action Requested By:
Human Services

Agenda Item Type
Ordinance

Subject Matter:

Ordinance to add Section 22.16 to Ordinance 04-315, Personnel Policies and Procedures Manual.

Exact Wording for the Agenda:

Ordinance to add Section 22.16 (Leadership Development Program) to Ordinance 04-315 (Personnel Policies and Procedures Manual).

Note: If amendment, please state title and number of the original

Item to be considered for: Introduction Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

This action is necessary to add the Mayor's Leadership Development Program to the City of Huntsville Personnel Policies and Procedures manual.

Associated Cost:

Budgeted Item: Select...

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: Byron K. Thomas

Date: 11/8/2012

ORDINANCE NO. 12-_____

BE IT ORDAINED by the City Council of the City of Huntsville, Alabama, that Section 22.16 shall be added to Ordinance No. 04-315 (Personnel Policies and Procedures Manual), as adopted and approved on December 16, 2004, as amended, is hereby further amended as follows:

22.16 LEADERSHIP DEVELOPMENT PROGRAM

As an additional benefit to all eligible employees, the Leadership Development Program shall be established to provide an internal training program to current City of Huntsville's Deputy Directors, Managers and/or Supervisors. Participants will be nominated by their Department Head. Participants selected for the program will complete a program application. The program will provide participants a better understanding of the City's mission, objectives, departments, processes and facilities.

Lunches and a certificate of nominal value shall be provided to participants in the Leadership Development Program.

ADOPTED this the _____ day of _____, 2012.

President of the City Council of
the City of Huntsville, Alabama

APPROVED this the _____ day of _____, 2012.

Mayor of the City of Huntsville,
Alabama